



No. F-1/FBISE/SSC-C/2<sup>nd</sup> AE-24/1185

12<sup>th</sup> July, 2024

**FEE NOTIFICATION (ABROAD)**  
**SSC 2<sup>ND</sup> ANNUAL EXAMINATION 2024**

It is hereby notified for the general information and necessary action of all concerned that following schedule has been formulated for submission of online Admission Forms and payment of fee for **SSC 2<sup>nd</sup> Annual Examination, 2024** which will commence with effect from **10<sup>th</sup> September, 2024**: -

SCHEDULE FOR SUBMISSION OF ADMISSION FORMS		
CATEGORY OF STUDENTS	FROM	TO
Regular, Ex/Registered Private candidates with (normal fee)	---	02-08-2024
Regular, Ex/Registered Private candidates with (double fee)	03-08-2024	08-08-2024
Regular, Ex/Registered Private candidates with (triple fee)	09-08-2024	13-08-2024

**RATES OF ADMISSION FEE: -**

CATEGORY OF STUDENTS	SSC-I	SSC-II
Regular Ex/Registered Private/ IBCC/additional subjects/ Improvement cases <i>(All the candidates will appear in current course/syllabus)</i>	US\$120	US\$120
Non Registered Other Board/IBCC cases	* US\$ 220	* US\$ 220

*\*Included US\$.100 as registration fee. However, Registration fee will be paid once.*

**2. THE FOLLOWING CATEGORIES OF STUDENTS ARE ELIGIBLE TO APPEAR IN SSC 2<sup>ND</sup> ANNUAL EXAMINATION 2024: -**

- I. All the registered candidates of SSC I & II (Regular/Ex/Private) whose admission forms were cancelled/not submitted for SSC 1<sup>st</sup> Annual Examination 2024 or for prior Examinations due to any reason.
- II. All those registered candidates of SSC I & II who submitted their admission forms but remained absent in SSC 1<sup>st</sup> Annual Examination 2024 or for prior Examinations due to any reason.
- III. The candidates who intend to improve their Grade/Marks after passing SSC Examination can do so if otherwise eligible by re-appearing in any number of subjects/papers of their choice of Part-I or Part-II or both the parts. The candidates appearing in any subject for both the parts involving practical examination shall appear in the practical examination as well. However, candidate neither requires nor can appear in practical if he/she is appearing in one paper of a subject or any one part of the examination.
- IV. The candidates who intend to appear in Additional Subject(s) in accordance with IBCC advice letter.
- V. The candidates who passed SSC-I in 1<sup>st</sup> Annual Examination 2024 may appear to improve their marks/grade.
- VI. Incomplete Admission form (Draft) will not be accepted for examination
- VII. The candidates having Compartment in SSC-I Annual Examination 2024 are eligible to appear in SSC 2<sup>nd</sup> Annual Examination 2024.
- VIII. A candidate appearing in any failure papers / Improvement paper of Part-I OR Part-II will pay full fee of respective part.
- IX. Fresh candidates are eligible to appear in the examination.

**3. PLEASE NOTE THAT: -**

- I. Change of subjects/group cases will not be allowed under any circumstances after final submission of online admission form.
- II. Admission fee shall be remitted at any nearest Habib Bank Limited (HBL), Muslim Commercial Bank (MCB) Branches and through Easy Paisa application. The System Generated Bank Challan must be deposited within due dates, as per above mentioned schedule before submission of admission forms.

**4. MODE OF SUBMISSION OF ADMISSION FORMS OF REGULAR CANDIDATES OF SSC I & II**

- i. The Admission Forms/Data of registered candidates of your institution is available on FBISE website please re-examine carefully and submit to the FBISE after remittance of requisite fee. **No hard/printed copy of Admission Form and documents (if any) shall be sent by post by institution to FBISE office.**
- ii. Before issuance of Roll No Slip if a Private candidate/Institution wants to delete admission form due to any reason (Not desirous to appear in exam etc) a request will be submitted to the Board along with prescribed fee of Rs:2000/- per admission form.

**5. MODE OF SUBMISSION OF ADMISSION FORMS BY EX/REGISTERED PRIVATE/IMPROVEMENT CANDIDATES**

Admission data of candidates (in soft form) placed at FBISE website i.e. www.fbise.edu.pk will be filled in with letter and spirit and submitted online by the candidates within specified due dates. However, **No hard/printed copy of Admission Form and documents (if any) shall be sent by post by the candidate to FBISE office.**

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6. **MODE OF REMITTANCE OF FEE**

For remittance of fee to the FBISE account, the overseas institution(s)/candidate(s) may exercise one of the following options: -

- i. The payment may be made through Credit Card (Master or Visa) from FBISE website (**preferably for quick credit/fee receipt verification.**)
- ii. The payment may be made through SWIFT "MT-103" (via Commercial channel instead of home remittance(PRI)) for credit into **FBISE Pak Rupee Account Swift Code: HABBPKKA IBAN Code No. PK26HABB 0022 1100 5000 2001** at the Habib Bank Limited, FBISE branch, Sector H-8/4, Islamabad (Pakistan) OR **FBISE US dollar account (IBAN) PK 79 HABB 0022 1179 0068 7511** (for US dollar remittance only) at Habib Bank Limited, FBISE Branch, H-8/4, Islamabad (Nature of fee must be mentioned while preparing Swift MT 103 form/text).

**Note:** *Receipt of deposited fee through MT103 swift message must be uploaded with the online admission form(s).*

- iii. Payment may also be made through **Bank Draft drawn able at Islamabad (Pakistan)** issued in the favour of Secretary, Federal Board of Intermediate & Secondary Education, Islamabad.

- iv. The institutions/candidates forwarding online admission forms from KSA and UAE may remit the dues/examination fee through following banks to HBL, FBISE account: -

i.	Banks in KSA	Arab National Bank, Al-Bilad Bank, National Commercial Bank, Al-Jazair Bank, Al-Jadeed Bank, Al-Moodi Exchange Co, Al-Ansari Co, and Al-Fardan Exchange Co
ii.	Banks in UAE	UAE Exchange Co, Hello Paisa and HBL UAE Branch

**NOTE:** The Original Bank Draft/fee receipt must be dispatched to Controller of Examinations within due dates. The details of fee should be specified in the covering letter and following information must be provided on the backside of Swift Payment Receipt/Bank Draft:-

**FOR INSTITUTIONS**

Name of Institution \_\_\_\_\_  
No. of candidates \_\_\_\_\_  
Nature of Fee \_\_\_\_\_

**FOR INDIVIDUALS**

Name of Candidate \_\_\_\_\_  
Father's Name \_\_\_\_\_  
Nature of Fee \_\_\_\_\_


6. **DOCUMENTS TO BE ATTACHED ALONG WITH ONLINE ADMISSION FORM**

- i. Upload Original permission letter of FBISE if candidates have taken Geography of Pakistan etc.
- ii. Upload Original Equivalence Certificate issued by IBCC in case of foreign qualification (O level etc.)

7. **NON-REGISTERED OTHER BOARD AND IBCC CASES.**

The candidates (non-registered other Boards/IBCC) will not submit online Admission Forms but they will submit hard copy of their Admission Forms, with Bank Challan along with required documents to the Board by post or by hand.

- **Note:** *The institutions/candidates in their own interest are advised to avoid submission of admission forms by any other mean other than aforesaid procedure to avoid any inconvenience.*
- **The candidature / Admission form shall not be cancelled in any circumstances**

  
(AQEEL INQRAN)  
CONTROLLER OF EXAMINATIONS

**DISTRIBUTION**

1. APS to Secretary, Ministry of Federal Education & Professional Training, Pak Secretariat, Govt. of Pakistan, Islamabad.
2. The Secretary, Inter Board Committee of Chairmen, Plot No. 25, G-10/4, Islamabad.
3. All Head of Educational Institutions (Abroad) affiliated with FBISE, Islamabad.
4. Pakistan Embassies in the relevant countries.
5. All HODs, FBISE, Islamabad.
6. APS to Chairman and Secretary, FBISE, Islamabad
7. The Officer In-charge Website, FBISE, Islamabad.
8. The Section Officer (Bag Section) Ministry of Foreign Affairs, Islamabad
9. Chat Room, FBISE Islamabad
10. All Concerned.

  
(AASIM BASHIR)  
DEPUTY CONTROLLER OF EXAMS  
(CONDUCT)